2026 MN Customer Rebate Application

OTTER TAIL POWER COMPANY

Please read all information on page 3 before completing this form.

** Denotes REQUIRED fields.*

Customer Information

Name*_____ Account number (found on your bill)*_____

Mailing address*_____ City*_____ State*_____ ZIP*_____

Installation address (if different)*_____ City*_____ State*_____ ZIP*_____

Contact phone*_____ Email address _____

Preferred method of follow-up communication: ☐ Phone ☐ Email ☐ Mail Applicant type: ☐ Homeowner ☐ Landlord ☐ Renter ☐ Contractor

Were Federal or State incentives or tax credits utilized for the project(s) included in this application? ☐ Yes ☐ No

Installing Contractor Information

Installation type:* ☐ Self installed ☐ Contractor installed **If Contractor installed**, please complete this section:

Installer name*_____ Business name*_____

Street address*_____ City*_____ State*_____ ZIP*_____

Certified installer: ☐ Yes ☐ No Phone*_____ Email address _____

(Note: Certified installers have been approved to participate in OTP's quality installation program, which applies to heat pump and A/C installations only.)

Complete all sections below that apply. *All heat pump, water heater, and air conditioner rebate applications require equipment AHRI Certificate or manufacturer specifications sheets to be attached.*

Water Heater - Rebates for qualifying controlled rates only.

Installation date _____ Quantity _____ Gallons _____ Efficiency (UEF) _____ kW _____

Manufacturer/brand _____ Model number _____

Installed water heater is: ☐ Replacing existing controlled electric water heater ☐ Adding new controlled electric water heater

Water heater type: ☐ Grid enabled ☐ Standard tank/light duty commercial ☐ Commercial ☐ Heat pump water heater

Thermal Storage Heating and Cooling - Rebates vary by rate; qualifying controlled rates only.

Installation date _____ Quantity _____ Kilowatts _____

Manufacturer/brand _____ Model number _____

Installed equipment is: ☐ Replacing existing electric heating system ☐ Adding new electric heating system

Equipment type: ☐ Cable ☐ Cooling-storage ☐ Central ☐ Hydronic w/boiler ☐ Room ☐ Central hydronic ☐ Panel

Electric Heating Technologies - Rebates for qualifying equipment on Dual Fuel or RDC rates.

Installation date _____ Quantity _____ Kilowatts _____

Manufacturer/brand _____ Model number _____

Installed equipment is: ☐ Replacing existing electric heating system ☐ Adding new electric heating system

Equipment type: ☐ Plenum heater ☐ Boiler ☐ Electric furnace ☐ Cove heater ☐ Radiant ceiling heating

☐ Nonstorage floor warming ☐ Garage unit heater

Electrical Panel Upgrade - Itemized invoices required. See additional requirements on page 3.

Installation date _____ Project cost $_____

Capacity (in amps) of the upgraded electrical panel: ☐ 60 ☐ 100 ☐ 200 ☐ 400 ☐ Other _____

Upgrade type: ☐ Direct load control (firm service) - rebate up to $1,000 ☐ Off-peak service load control - rebate up to $2,000

Reason for upgrade (select technology type installed or provide a description):

☐ Heat pump ☐ Electric boiler ☐ Electric vehicle charger ☐ Water heater ☐ Other _____

Air Conditioner - Must meet minimum efficiency requirement to qualify. Window air conditioners are not eligible.

Installation date _____ Quantity _____ Tons _____ Project cost $_____

Manufacturer/brand _____ Model number _____

SEER2 rating _____ Energy Star: ☐ Yes ☐ No ☐ Unknown Configuration: ☐ Ducted ☐ Ductless

Installed equipment is: ☐ Replacing existing cooling system ☐ Adding new cooling system

Installed in a newly constructed building or addition: ☐ Yes ☐ No

Heat Pump - Complete general information and the section for the specific heat pump type below.

Installation date _____ Quantity _____ Tons _____ Project cost $_____

Manufacturer/brand _____ Model number _____

Installed equipment is: ☐ Replacing existing electric heating system ☐ Adding new electric heating system

Installed in a newly constructed building or addition: ☐ Yes ☐ No **If no**, please check one of the following:

Primary heating system fuel prior to heat pump installation: ☐ Electric ☐ Fuel Oil ☐ Natural Gas ☐ Propane ☐ Other_____

Estimated age of heating system being replaced: _____ years

Standard Air Source or Cold Climate Heat Pump

Configuration: ☐ Ducted ☐ Ductless SEER2 _____ HSPF2 _____

Air-to-Water Heat Pump

Configuration: ☐ Ducted ☐ Ductless Additional: ☐ In floor heating

For Office Use Only: SRR 10.51 SRC 11.20

SEER _____ COP @ A5W110 _____

Was a buffer tank with domestic water heating capabilities installed with the air-to-water heat pump? ☐ Yes ☐ No

If yes, what is the tonnage of associated air-to-water heat pump unit: _____ kW of heating coils _____

Geothermal Heat Pump

COP _____ EER _____ **Check one:** ☐ Closed loop ☐ Open loop

Energy Star (if known): ☐ Yes ☐ No **Check one:** ☐ Water to air ☐ Water to water ☐ Direct exchange

Was a desuperheater option connected to provide domestic water preheating? ☐ Yes ☐ No

If yes, what is the tonnage of associated geothermal heat pump unit: _____

MN Air Conditioner and Heat Pump Minimum Qualifiers

Technology	Required minimum ratings		
	SEER2	HSPF2	COP
Air conditioner	15.2	-	-
Standard air source heat pump	14.3	7.5	-
Cold climate heat pump (CCHP)*	16.0	8.0	-
Air-to-water heat pump (AWHP)*	-	-	1.7 @ A5W110
Geothermal heat pump (GHP)*	ENERGY STAR® or see table to the right.		

***Heat Pumps on Energy Control:** Additional rebate available when CCHP or GHP is served on Dual Fuel, Deferred Load, or RDC Rate; or when AWHP is served on the Dual Fuel Rate. Must meet ratings shown above.

Geothermal heat pump ratings			
GHP type	Loop type	COP	EER
Water-to-air	Open	4.1	21.1
Water-to-air	Closed	3.6	17.1
Water-to-water	Open	3.5	20.1
Water-to-water	Closed	3.1	16.1
Direct exchange	-	3.6	16
Single unit ≥6 tons	-	3.1	13

Smart Thermostat - Rebates will not exceed original purchase price of smart thermostat.

Installation date _____ Project cost $ _____

Primary heating system fuel: ☐ Electric ☐ Fuel oil ☐ Natural gas ☐ Propane ☐ Other

Type of primary heating equipment: ☐ Air source heat pump ☐ Geothermal heat pump ☐ Forced air furnace ☐ Underfloor cable/panel ☐ Baseboard ☐ Plenum heater ☐ Hydronic w/ boiler ☐ Central thermal storage ☐ Other _____

Type of primary cooling equipment: ☐ Central A/C ☐ Heat pump ☐ Ductless A/C ☐ Window A/C ☐ Other _____

Tier II - Wi-Fi Enabled

Brand	Key word(s) in model name
☐ Ecobee	Ecobee3 Lite
☐ Honeywell	Wi-Fi (9000 Color)
☐ Lennox	iComfort Wi-Fi
☐ Other	

Tier III - Line Voltage

Brand	Key word(s) in model name
☐ Mysa	Baseboard
☐ Other	

Tier III - Smart Enabled

Brand	Key word(s) in model name
☐ Ecobee	Ecbobee3 Lite w/ sensor or 3/4/5
☐ Google	Nest Learning Thermostat (E)
☐ Honeywell	Wi-Fi Smart Color,T9 Smart
☐ Lennox	iComfort Smart Thermostat
☐ Other	

Type	Heating System Fuel	Type of Cooling System	Rebate Amount
Tier II	Electric	N/A	$100
Tier II	Not Electric	Central A/C or Heat pump	$35
Tier III	Electric	N/A	$150
Tier III	Not Electric	Central A/C or Heat pump	$50
Tier III	Electric Baseboard-Line Voltage	N/A	$100

Customer Acknowledgement

By signing this application, I certify the information is true and correct to the best of my knowledge, that the equipment for which I am claiming a rebate is installed at the address provided. If requested, I will allow an Otter Tail Power Company representative to physically inspect the installation. I have read and understood all information on the last page of this form and have attached my dated receipt specifying the brand and model number purchased. I understand Otter Tail Power Company will calculate the value of the rebate based on the information provided. ***Rebate requests must be received for installations completed during the calendar year no later than March 31st of the following calendar year or will not be accepted.***

Signature*_____ Date*_____

Customer Rebate Application requirements and guidelines

Please read all information on this page before completing the form on pages one and two.

Otter Tail Power Company reserves the right to deny any rebate that does not meet program qualification requirements. Rebate programs may be discontinued or modified at any time.

Rebate details

1. New equipment must be installed where electricity is supplied by Otter Tail Power Company.
2. Air conditioners at commercial locations must be installed by 2/1/26 to qualify.
3. Rebate requests must be received for installations completed during the calendar year no later than March 31st of the following calendar year or will not be accepted.
4. A dated sales receipt specifying brand and model must be submitted with this rebate request. Bids, quotes, or purchase orders do not qualify as a sales receipt.
5. Customers must provide proof that equipment installed meets the company's currently available rebate program requirements for efficiency level, size, and/or controlled service rate application.
6. Visit otpco.com/WaysToSave or call our Idea Center at 800-493-3299 to verify program requirements.
7. Accepted proof of efficiency, where applicable, includes an AHRI certificate or manufacturer specification sheet showing efficiency levels. Air conditioners and geothermal heat pumps may provide proof of Energy Star rating for the model installed.
8. Otter Tail does not advise installing heat pump water heaters on load control rates unless recommended by the manufacturer.
9. Smart Thermostat:
   a. Tier II – a communicating thermostat that gives users access to set points and schedule from anywhere using a smart device and has demand control capabilities.
   b. Tier III – an analytics capable thermostat that offers additional energy saving features, including coaching, HVAC diagnostics, and comparative information, and has demand control capabilities.
   c. Commercial customers are not eligible for smart thermostat rebates.
   d. Only one smart thermostat rebate per year, per account.
10. Electrical panel upgrades:
    a. Electric service must have a capacity of 200 amps or more.
    b. Electrical panel upgrade must be supporting the operation of controlled equipment.
    c. Must include an itemized invoice that shows electrical upgrades separate from other equipment installed (ex: heat pumps, boilers).
    d. It is the responsibility of the customer to receive an itemized invoice from the selected contractor.
    e. Rebate will not exceed itemized cost listed on the invoice.
    f. Customers may only receive one electrical panel upgrade rebate annually per account.
11. Standard air source, cold climate, and air-to-water heat pump rebates will not exceed 75 percent of project cost.
12. Geothermal heat pump rebates will not exceed 50 percent of project cost.
13. Pre-approval is required for Energy Control rebate if amount expected is $10,000 or more.
14. Acceptance of this application does not guarantee payment. You must meet rebate eligibility requirements. Customer rebate requests may require review by local Energy Management or Service Representatives.
15. Allow 6 to 8 weeks for processing. You will be notified if your application is not approved. Otter Tail Power Company is not responsible for inaccurate information supplied by equipment dealers or contractors.
    Incomplete rebate applications will be returned and no rebate will be issued until all required information is provided.

Checklist

Did you include the following?

- ☐ Your Otter Tail Power Company account number (found on your electric bill)
- ☐ Your receipt or invoice
- ☐ All required equipment information
- ☐ Proof of efficiency levels, where required
- ☐ Your signature

Submit your completed application one of the following ways:

1. Email: rebates@otpco.com

2. Mail: Rebates
Otter Tail Power Company
PO Box 496
Fergus Falls, MN 56538-0496